

CALL FOR EDITOR-IN-CHIEF: CANADIAN JOURNAL OF MUSIC THERAPY

The Canadian Association of Music Therapists (CAMT) seeks applicants for the position of editor-in-chief for the Association's annual journal, the Canadian Journal of Music Therapy (CJMT). CAMT will consider applications from two applicants planning to share the duties of the position in a co-editor arrangement.

The successful applicant(s) will assume responsibility for the publication of the journal as soon as possible. This is a two-year, part-time contract position with an annual \$2,500 (CAN) honorarium.

Journal Description

CJMT, the official journal of the CAMT, is an annual open access (OAS) publication. Peer-reviewed, it provides a written medium for the dissemination of music therapy scholarship, especially that of Canadian researchers followed by non-Canadian music therapists and members of allied disciplines. More details about CJMT are available at <https://cjmt.rcm.musictherapy.ca/index.php/cjmt-rcm>.

Position

The editor-in-chief leads the team responsible for publishing the CJMT. The editor-in-chief also functions as the English content editor. The other members of the team include the French content editor, associate editor, English and French copy editors, editorial board reviewers, graphic designer, and printer.

Required qualifications include:

- Publishing and editorial experience.
- Strong organizational and time management skills.
- A desire to support and advance Canadian music therapy scholarship.

A knowledge of French is an asset but is not required.

Major Responsibilities consist of

- Reviewing the annual call for submissions
- Overseeing the peer review process (e.g., identifying appropriate reviewers for English publications, conveying reviewers' comments to author(s), facilitating revisions).
- Working with the copy editor to edit and prepare all materials accepted for publication.
- Consulting with the CAMT Manager of Operations to ensure a suitable translation timeline for Journal items.
- Working with the French content editor to oversee French-language submissions.
- Collaborating with the graphic designer in organizing and formatting the Journal.
- Overseeing the editorial team to ensure that content meets international standards of excellence.
- Ensuring that the journal is prepared for print and distribution in a timely manner.
- Expanding the reach of the current open access (OA) distribution model and supporting the expansion of the journal's presence on an international scale.
- Updating the CJMT content on CAMT's website.

If you are interested, please email the following materials to Robert Rothern, CAMT Executive Director, at executive-director@musictherapy.ca by **August 10, 2024**.

1. Cover letter. This letter should highlight background germane to the position and include a brief statement that outlines your vision and possible goals or directions for the Journal.

2. Curriculum vitae. It should include a list of your publications and editorial experience.

3. Statement of support. The workload associated with this contract is significant. Therefore, potential candidates should consider and assess the level of support they will require. CAMT can provide basic office resources; this may include office supplies and postage. Candidates with potential access to institutional support from their employer such as a university (e.g., release time, office support, recognition for service in performance reviews) should discuss these issues with their employer before applying. An institutionally unaffiliated applicant should include a statement regarding how it will be feasible for them to be successful in this position.

4. Two references who can speak to your suitability for this contract.